



**RISK ASSESSMENT FORM**

**COVID Risk Assessment April 2022**

This risk assessment retains key learning from our risk assessments from March 2020 to date whilst complying with the Government’s aim to move forward to a greater normality when learning to live with COVID. New guidance around illness and staying at home for adults and children shared through staff bulletin and letter to parents and carers from Mark Ansell (Director of Public Health for the Local Authority) on 19.4.21

Version  
1  
April  
2022

Original Assessment By:	Emma Allen	Date:	April 2022	Activity/Task:	COVID-19 Risk Assessment CTS & CTS@Avelon
Reviewed by:		Date:		School Name:	Corbets Tey School/CTS @ The Avelon/R4L
Full opening review by:		Date:		Directorate:	Education
Reviewed by		Date:		Headteacher:	Emma Allen

Hazards	Who may be harmed & How	Existing Controls	Risk Rating	Further Controls	Residual Risk	Actions by whom & when	Implemented Y/N
<b>Management for current levels of Covid</b>							
Exposure to COVID-19	Anyone exposed to the virus (including anyone who is especially at risk of respiratory disease) or an infected person that may contract Covid-19 – with associated range of health outcomes	<p>National vaccine programme in place.</p> <p>LFD tests available for symptomatic staff and students to help determine whether COVID related. Parents and carers to still be informed of confirmed cases in classes.</p> <p>Masks available and advised for all staff to protect students and themselves.</p> <p>Pregnant staff are now able to start maternity leave at a date of their own choice in line with their fitness to work towards their due date.</p>	<p>Likelihood: Likely 4</p> <p>Consequence: Major 4</p> <p>Risk Level: Tolerable 16</p>	<p>Staff and students with broad range of symptoms of being unwell to take LFD test as a precaution while stocks last.</p> <p>Staff who feel well enough for work but have any type of mild symptom e.g. runny nose, to wear mask at all times when indoors working with students.</p> <p>Class teams to adjust PPE levels in line with class sickness rates.</p> <p>Students and staff who are eligible for antiviral treatment to follow guidelines and procedures from their own medics.</p>	<p>Likelihood: Fairly likely 3</p> <p>Consequence: Major 4</p> <p>Risk Level: Tolerable 12</p>		

<p>Virus entering premises from visitors</p>	<p>Staff, Students, &amp; Visitors</p>	<p>School to advise that anyone with Covid symptoms or who has received a positive test should not visit School or College.</p> <p>Masks still to be worn by non-essential visitors when near students.</p> <p>Hands to be washed or hand sanitiser to be used on arrival at school.</p> <p>National vaccine programme in place.</p>	<p>Likelihood: Unlikely 2</p> <p>Consequence: Major 4</p> <p>Risk Level: Adequate 8</p>			
<p>Hand to mucous membrane transfer (eyes, nose, mouth)</p>	<p>Staff, Students &amp; Visitors</p>	<p>Regular hand washing - in particular: On arrival; Before eating; After using the toilets.</p> <p>Cold/warm running water available for hand washing, with liquid detergent and paper towels at easily accessed areas.</p> <p>Appropriate number of covered bins have been provided to dispose of used tissues and reiterate <i>catch it, bin it, kill it</i> message to staff and pupils.</p>	<p>Likelihood: Unlikely 2</p> <p>Consequence: Major 4</p> <p>Risk Level: Adequate 8</p>	<p>Teach students how germs are spread and how to stop this for example by washing their hands. <a href="#">E-bug resources</a> support children and young people to learn about:</p> <ul style="list-style-type: none"> <li>• germs</li> <li>• infection prevention and control</li> <li>• antibiotics</li> <li>• vaccination</li> </ul> <p>Resources have been developed by the UK Health Security Agency (UKHSA) together with teachers and scientists and are available for settings and communities to use.</p>		

Suspected case of COVID-19 in School	Students, School Staff, Parents/Carers Visitors to School	<p>Identify a room/space where the student can be isolated whilst waiting for collection. Ideally with a window that can be opened to provide ventilation.</p> <p>Masks and gloves available for staff caring for student.</p> <p>Symptomatic students who have no means of getting home to be transported on minibus with windows open.</p>	<p>Likelihood: Likely 4</p> <p>Consequence: Major 4</p> <p>Risk Level: Tolerable 16</p>				
Airborne Transfer Risk	Students, School Staff, Parents/Carers Visitors to School	<p>Individual ventilation risk assessments completed for each area of the school.</p> <p>Fire doors will only be held open by automatic release devices.</p> <p>Fire exit doors can only be left open where it does not excessively compromise security.</p> <p>High aerosol generating activities (including singing, dance and sport) should be undertaken outside wherever practicable (e.g. adverse weather conditions forces the activity inside).</p>	<p>Likelihood: Likely 4</p> <p>Consequence: Major 4</p> <p>Risk Level: Tolerable 16</p>	<p>Server Room is unable to meet adequate ventilation requirements so staff wishing to talk to technician must knock and wait for him to come out to discuss in the hall.</p> <p>CO2 monitors in high risk areas.</p>			
Education missed by students who are not unwell or exceptional periods of closure for a class or classes	Students	<p>Resources or online learning delivered to students who are at home but feeling well in line with the support available at home.</p> <p>Remote Learning Policy has been updated and is accessible on website.</p>	<p>Likelihood: Unlikely 2</p> <p>Consequence: Moderate 3</p> <p>Risk Level: Tolerable 6</p>				

Risk of transmission during swimming lessons	Staff and Students	Recotherm air handling plant set to fresh air intake only.  Washing down between users.	Likelihood: Fairly likely 2  Consequence: Moderate 3  Risk Level: Tolerable 6				
Trips and community access.	Staff and Students	Class staff to adapt planned trips through dynamic risk assessment where situations occur e.g. a quiet place becoming overcrowded or vice versa. Face coverings to be worn by those who can in busy indoor areas.	Likelihood: Fairly likely 3  Consequence: Major 4  Risk Level: Tolerable 12				
COVID spread due to close contact with other classes in lunch hall	Staff and students	All lunches to continue to be collected by staff and supporting students from the lunch hatch and eaten in classrooms.	Likelihood: Unlikely 2  Consequence: Major 4  Risk Level: Adequate 8				
Increasing number of face to face meetings with parents/carers as choice is given	Staff/Parents/Carers	Meet in well ventilated rooms with consideration of space around seating arrangements. Parents/carers who are feeling unwell to request meetings to be rescheduled.	Likelihood: Unlikely 2  Consequence: Major 4  Risk Level: Adequate 8				
Resuming coffee meetings with family practitioners	Staff/Parents/Carers	Ensure room is well ventilated. Parents and carers with known or likely positive household members requested not to attend.	Likelihood: Likely 4  Consequence: Major 4  Risk Level: Tolerable				

Preparedness for any potential future variants/outbreaks						
Future Outbreak(s)	Staff/Pupils/Visitors	Follow the DfE Guidance  Public Health to be contacted for advice if an outbreak is suspected or staff students become more seriously ill.	Likelihood: Fairly likely 3  Consequence: Major 4  Risk Level: Tolerable 12			
No Supplies of Equipment	Unable to protect staff from Covid	System in place to ensure stock of and stock rotation of PPE/face coverings/hand sanitiser/cleaning products  LFD tests limited to symptomatic staff and students able to tolerate. Stock controlled to ensure availability during next phase of pandemic.	Likelihood: Unlikely 2  Consequence: Major 4  Risk Level: Adequate 8			

Date Communicated to Staff:				
Who: Staff via email	When: 19/04/2022	Is a safe system of work in place	Yes	
Who: Staff onsite via Google Meet Staff Meeting	When: 19/04/2022		Review date: <i>If a new activity/equipment/any changes have been identified then Risk Assessment must be reviewed otherwise it should be reviewed annually.</i>	Ongoing
Who: on school website	When: 22/04/2022			

Signed (Headteacher)	Date
Emma Allen	19/04/2022

## Risk Matrix

The matrix below is designed to help you in identifying a risk level for a given task or activity. Using your experience, the available evidence and existing precautions/ control measures in place you will have already determined the consequence of harm, and the likelihood of the harm being realised. The level of risk for the respective task or activity can now be determined using the following matrix.

<b>CONSEQUENCE</b>	Catastrophic	5	5	10	15	20	25	17-25 Unacceptable Stop activity and make immediate improvements
	Major	4	4	8	12	16	20	10-16 Tolerable Look to improve within specified timescale
	Moderate	3	3	6	9	12	15	5-9 Adequate Look to improve at next review
	Minor	2	2	4	6	8	10	1-4 Acceptable No further action, but ensure controls are maintained
	Insignificant	1	1	2	3	4	5	
			1	2	3	4	5	
			Very unlikely	Unlikely	Fairly likely	Likely	Very likely	
			<b>LIKELIHOOD</b>					