

Intimate Care Easy Read Policy

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| | <p>Sometimes students need help with their personal care and hygiene</p> |
| | <p>Staff at our school can help students if they need it</p> |
| | <p>All staff are checked and trained so they are the right people helping with personal care in the right ways</p> |
| | <p>We have policies and procedures on our website so that staff know how they should help students</p> |
| | <p>Students and parents or carers can say what they want staff to do and not to do</p> |
| | <p>They can also say who they want to help them</p> |
| | <p>Staff always respect dignity, privacy and welfare of the young person</p> |

Intimate Care Easy Read Policy

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| | <p>The school has specialist rooms and equipment to use</p> |
| | <p>The school will make sure there are the right equipment and supplies available</p> |
| | <p>Staff will ensure that any care is provided quietly and respectfully to avoid any embarrassment</p> |
| | <p>Plans for Intimate Care can be drawn up and records of all Intimate Care are kept</p> |
| | <p>Parents or carers should read the Intimate Care Policy and complete and sign the form to give their views</p> |
| | <p>If anyone is concerned or unhappy about the care provided there are staff they can tell</p> |
| | <p>They are the Headteacher or her deputies who are trained to help</p> |